

**Accreditation Council for  
Graduate Medical  
Education**

401 North Michigan Avenue  
Suite 2000  
Chicago, IL 60611

Phone 312.755.5000  
Fax 312.755.7498  
www.acgme.org

7/24/2020

Christopher J Martin, MD, MS  
Designated Institutional Official  
WVU School of Public Health  
Division of Occupational Medicine  
PO Box 9145  
Morgantown, WV 26506-9145



Dear Dr. Martin,

The Institutional Review Committee (IRC), functioning in accordance with the policies and procedures of the Accreditation Council for Graduate Medical Education (ACGME), has reviewed the information submitted regarding the following institution:

West Virginia University School of Public Health  
Morgantown, WV

Institution: 8005500935

Based on the information available at its recent meeting, the Review Committee accredited the institution as follows:

Status: Continued Accreditation  
Effective Date: 01/15/2020

**AREAS NOT IN COMPLIANCE (Citations)**

The Review Committee cited the following areas as not in substantial compliance with the ACGME's Institutional Requirements for Graduate Medical Education:

**EXTENDED CITATIONS**

**GMEC | Since: 01/14/2019 | Status: Extended**

Structure for Educational Oversight, GMEC, Meetings and Attendance (Institutional Requirement I.B.3)

The GMEC must meet a minimum of once every quarter during each academic year. (Core)

The information provided to the Institutional Review Committee ("IRC") does not demonstrate substantial compliance with the requirements. It is not apparent that the Graduate Medical Education Committee ("GMEC") meets a minimum of once every quarter. Meeting minutes of the GMEC provided by the Sponsoring Institution do not record GMEC meetings that occurred between February 5, 2016 and March 20, 2017; between March 20, 2017 and July 19, 2017; and between September 22, 2017 and July 17, 2018.

(Institutional Review Questionnaire ("IRQ"), Attachment—GMEC Minutes)

Continued Non-Compliance: 01/15/2020

The information provided to the Institutional Review Committee ("IRC") does not demonstrate substantial compliance with the requirement. The Sponsoring Institution has not demonstrated resolution of the area(s) of noncompliance identified in the citation.

(Institutional Review Questionnaire ("IRQ"))

**GMEC | Since: 01/14/2019 | Status: Extended**

Structure for Educational Oversight, GMEC, Responsibilities (Institutional Requirements I.B.4, I.B.4.a), I.B.4.a).(1))

GMEC responsibilities must include: oversight of: the ACGME accreditation status of the Sponsoring Institution and each of its ACGME-accredited programs (Core)

The information provided to the IRC does not demonstrate substantial compliance with the requirements. Meeting minutes of the GMEC do not document oversight of the ACGME accreditation status of its Preventive Medicine residency programs.

(IRQ, Attachment—GMEC Minutes)

Continued Non-Compliance: 01/15/2020

The information provided to the Institutional Review Committee (“IRC”) does not demonstrate substantial compliance with the requirement. The Sponsoring Institution has not demonstrated resolution of the area(s) of noncompliance identified in the citation.

(Institutional Review Questionnaire (“IRQ”))

**GMEC | Since: 01/14/2019 | Status: Extended**

Structure for Educational Oversight, GMEC, Responsibilities (Institutional Requirement I.B.4, I.B.4.b), I.B.4.b).(2))

GMEC responsibilities must include review and approval of annual recommendations to the Sponsoring Institution’s administration regarding resident/fellow stipends and benefits. (Core)

The information provided to the IRC does not demonstrate substantial compliance with the requirements. Meeting minutes of the GMEC do not document review and approval of annual recommendations to administration regarding resident stipends and benefits.

(IRQ, Attachment—GMEC Minutes)

Continued Non-Compliance: 01/15/2020

The information provided to the Institutional Review Committee (“IRC”) does not demonstrate substantial compliance with the requirement. The Sponsoring Institution has not demonstrated resolution of the area(s) of noncompliance identified in the citation.

(Institutional Review Questionnaire (“IRQ”))

**GMEC | Since: 01/14/2019 | Status: Extended**

Structure for Educational Oversight, GMEC, Responsibilities (Institutional Requirements I.B.5, I.B.5.b), I.B.5.b).(2))

The GMEC must demonstrate effective oversight of the Sponsoring Institution’s accreditation through an Annual Institutional Review (AIR). (Outcome) The DIO must annually submit a written executive summary of the AIR to the Sponsoring Institution’s Governing Body. The written executive summary must include: action plans and performance monitoring procedures resulting from the AIR. (Core)

The information provided to the IRC does not demonstrate substantial compliance with the requirements. The written executive summary of the Annual Institutional Review (“AIR”) does not appear to include monitoring procedures for AIR action plans.

(IRQ, Attachment—AIR Summaries)

Continued Non-Compliance: 01/15/2020

The information provided to the Institutional Review Committee (“IRC”) does not demonstrate substantial compliance with the requirement. The Sponsoring Institution has not demonstrated resolution of the area(s) of noncompliance identified in the citation.

(Institutional Review Questionnaire (“IRQ”))

OTHER COMMENTS

Please contact IRC Staff with any questions or concerns.

The ACGME must be notified of any major changes in the organization of the institution. When corresponding with the ACGME, please identify the institution by name and number as indicated above. Changes in participating sites and changes in leadership must be reported to the Review Committee using the ACGME Accreditation Data System (ADS).

Sincerely,

A handwritten signature in black ink that reads "Olivia Orndorff". The signature is fluid and cursive, with the first name "Olivia" being larger and more prominent than the last name "Orndorff".

Olivia Orndorff, MSLIS  
Associate Executive Director  
Institutional Review Committee

oorndorff@acgme.org

CC:

Jeffrey Coben, MD

Participating Site(s):

Kanawha-Charleston County Health Department  
West Virginia University Hospitals