**EPID-BIOS Graduate Student Travel Award Application**

Travel awards up to $750 are available to provide financial assistance for students to present scholarly research at scientific meetings during their graduate education. Students meeting the following criteria will typically be eligible for one travel award per year.

1. Graduate student in the EPID-BIOS Department (MPH, MS, or PhD). Preference will be given to PhD students.
2. Presenting a research abstract (first author) or giving a presentation at the scientific meeting.
3. Already applied for funding from the scientific organization holding the meeting (if available) and other mechanisms through West Virginia University to support their travel.

Please compete this application and submit to Jennifer Sherrod [jennifer.sherrod@hsc.wvu.edu](mailto:jennifer.sherrod@hsc.wvu.edu) along with requested supplemental materials. She will process your application and assist with submitting expenses.

|  |  |
| --- | --- |
| Name: | **Student ID:** |
| Program/Major: | **Degree (circle): PhD MPH MS** |
| Expected Graduate Date: | **Email:** |
|  | **Phone:** |
| Name of Conference: |  |
| Date and Location of Conference: |  |
| Title and Authors of Presentation: |  |
| Please list the name of date of other funding sources for student travel that you have applied to:  1.  2.  3.  4. | |
| Total estimated expenses for travel: $\_\_\_\_\_\_  transportation, lodging, meals, registration, other  Guidance for estimating expenses: <https://procurement.wvu.edu/employees/traveling>  Total funding requested (not covered by other funding, maximum of $750): $\_\_\_\_\_ | |

Please attach:

1. Completed travel authorization form
2. Notification of abstract acceptance or presentation invitation

|  |
| --- |
| **Internal Use Only**  Approved □ Not Approved □  Signature of Chair or Designee: Date: |